

Minutes of the Parish Council  
Thursday, March 21, 2019

(Members who were present are underlined)

<b>Pastor</b>	<u>Fr. Greg Miller, OSB</u>	<b>Elected Representatives:</b>	
<b>Trustees</b>	<u>Dean Merdan</u>	<b>8/16-8/19</b>	<u>Michaela Roske</u>
	<u>Lori Fuchs</u>	<b>8/16-8/19</b>	<u>Joyce Abeln</u>
<b>Chair</b>	Jason Mohs	<b>8/17-8/20 B</b>	<u>Jason Mohs</u>
<b>Vice Chair</b>	<u>Brian Posch</u>	<b>8/17-8/20</b>	<u>Joe Theisen</u>
<b>Past Chair</b>	<u>Michaela Roske</u>	<b>8/18-8/21</b>	<u>Brian Posch</u>
<b>Director, Faith Form.</b>	<u>Meghan Stretar</u>	<b>8/18-8/21</b>	Greg Hansen
<b>Secretary</b>	<u>Julie Ortloff</u>		
<b>Finance Council:</b>	<u>Dan Backes</u>	<b>Social Justice and Ministry:</b>	<u>Carol Jansky</u>
<b>Parish Life:</b>	<u>Heidi Peternell</u>	<b>Liturgy:</b>	<u>Scott Wallner</u>

**February 21, 2019 Parish Council Minutes:** Correct grammar in finance committee's report. Correct Saturday to Thursday in heading. 1. Michaela 2. Joe Approved.

**Committee Reports:**

**Finance Committee:** The Finance Council met prior to the council meeting. Staff and committees have been asked to request approval for all unbudgeted expenses. The Personnel Committee is making progress on the pastor job description as well as the pastor evaluation forms. A request will be made to add three more members to our fundraising sub-committee. A new fundraising initiative is being sought, to raise funds and build community.

**Faith Formation Committee:** Meghan reported that the committee will meet on Sunday, March 24 after class. The committee is working on a draft of a schedule for next year, developing a Faith Formation policy, establishing on-line registration, discussing mass/class times, and evaluating the current curriculum. Committee participation seems good, but the committee has only met once.

**Social Justice:** Carol reported that the committee is amid the Soup and Speaker series, which has been good. The committee will utilize the funds from the free-will offering to pay for the speakers since this was not a budgeted expense. Regarding the Creation Care project, they are working on getting more suggestions and responses. They are considering planting a tree (approval from the SJU Arborist, locates (fee), and suggested location) will all be addressed by the committee. They have a tentative pizza party planned in April to wrap-up the Creation Care program. They are also considering showing an updated Microfinance video in May, which was suggested by the council to also include a suggestion to be mindful of parish giving/support as well. There was also good discussion about work to be done as advocates for the elderly; which would include driving, errands, visiting etc.

**Parish Life:** Heidi shared information about their next hospitality event at the Easter Vigil. Their committee is delivering the Food Shelf items collected weekly to the St. Joe Food Shelf. They are also working on their budget proposal for 2019-20.

**Liturgy Committee:** The committee has not met, but The Great 90 Days program is underway, and a plan is in place for Lent, Holy Week and Easter Liturgies.

**New Business:**

**Joe Town Table:** Suggestion was made to contact Molly direct to schedule volunteers. Suggestion to promote the Joe Town Table dinners more in our parish. **ACTION: Heidi will contact Molly and make a tri-fold board display, so parish members can better understand what it is.** It was suggested that Molly come and talk about the Joe Town Table initiative at one of our masses. Suggestion that

council members go and volunteer to set the example and share with others in the parish and encourage more to volunteer. **ACTION:** To volunteer, or for more information about Joe Town Table contact: Molly Wyrens at [centralmncw@gmail.com](mailto:centralmncw@gmail.com) or 320-316-3290 or on Facebook: Central Minnesota Catholic Worker.

**Mass Attendance:** Discussion about mass attendance continued. There is a downward trend in attendance numbers. The demographics are complicated. After much discussion, we will continue to brainstorm and monitor.

**Bylaws:** Joyce made a motion to approve the bylaws as edited at the February 27<sup>th</sup> meeting, Joe seconded the motion, and it carried. **ACTION:** The parish handbook will be published on the parish website.

**Employee Handbook:** Brian motioned that the Employee Handbook as presented via email following the last meeting be approved and utilized as written, Michaela seconded the motion, carried. **ACTION:** The employee handbook and confidentiality agreement will be distributed to employees at their evaluations in April.

**ACC Meeting:** Fr. Greg reported that three parish members will be appointed to serve on the planning committee along with three members appointed by St. Joe Parish. Training of planning committee members will take place in April and meetings will begin in May. The planning committee is expected to meet regularly for approximately two to three years. Budgeting for 2019-20 should take place under the presumption of costs incurred with our present twinning situation. Changes with pastor assignments and staffing may change, but that has not been determined at this time.

**Parish Council Selection:** Annually two members of the parish council rotate off as well as two youth members. **ACTION:** Each council member is asked to find a minimum of one willing adult or youth to consider being nominated to serve on the council. Names must be submitted to Julie by May 7<sup>th</sup>, according to the schedule distributed.

**Pastor Evaluation:** The Personnel Committee is working on a formal job description for the pastor. Also, an evaluation form has been developed and the council chair and two other council members will be asked to facilitate an evaluation be done by a varied cross section of the parish. **ACTION:** Jason has received the evaluation form; Brian P. has asked to help facilitate the evaluation process. The evaluation process is to be completed by approximately May.

Adjournment: by Michaela

Next meeting: April 25, 2019 7:00pm

**Date Approved:** \_\_\_\_\_