

**Liturgy Committee Minutes
October 11, 2018**

Members Present: Underlined

Greg Hansen , Server Coordinator 18-20	Sharon Beach , EMHC Coordinator 17-19
Tim Koltes, Past Chair	Scott Wallner , Chair 17-19
Denis Hynes , Lector Coordinator 17-19	Julie Ortloff , Secretary
Lee/Carol Wolf , Usher Coordinator 17-19	Chuck Lauer , Vice Chair Sacristan Coordinator 15-17
Father Greg Miller , Pastor	Jason Prigge , Music Coordinator
Meghan Stretar , Faith Formation Coordinator	Karen Schellinger
Fr. Ian Dommer & Fr. Cyril Gorman	

Prayer

Old Business:

The April 12, 2018 meeting minutes were reviewed and approved as written.

Summer Liturgies and attendance were discussed. Summer attendance was stable except for the parish picnic mass; which was poorly attended. It was suggested that a date maybe earlier or later in the summer be looked at for the 2019 picnic/mass.

Adding another member to our committee was suggested; Karen S. agreed to join the committee and was welcomed.

New Business:

Appointment of a Vice Chair: Discussion. No one stepped forward at this time, but members were asked to continue to think about it.

Recognizing, Recruiting and thanking Liturgical Ministers: Discussion. There is need for more servers, sacristans, and communion ministers. Suggested that a job description could be put in the bulletin asking for volunteers. Suggested that a Christmas Card be sent to all the Liturgical Ministers, signed by the Liturgy Committee members and staff. **ACTION: Julie will obtain everyone's signatures and print in cards to send.**

Advent Planning: Begins Dec. 2. Jason will have an Advent worship aid. We will have the advent wreath, which will allow for a blessing and weekly lighting by a Faith Formation family; **ACTION: Meghan will be asked to find family volunteers to light a candle on the wreath each mass during Advent.**

Recap of Liturgical Ministry Day (Sept. 22): Nine people from our parish attended. The speaker was very good, the small group discussions were very helpful. Since we have implemented a change to our ministry check-in sheet; there are blank spaces for ministers who are attending mass, and willing to sub if someone doesn't show up as scheduled. We discussed questions regarding left-over Body and Blood protocol. Also discussed proper use of purificator, where communion ministers should stand during distribution, and to ask if additional training is needed.

Faith Formation Masses/Family Participation: Some suggestions were discussed. Each family needs to sign up to participate in a Liturgical Ministry once/year. Options for families would be to be greeters, altar servers, gift bearers, lectors, communion ministers. Training may

need to be provided, possibly pair them with a mentor, list a blank schedule of ministries, dates, and slots for families to sign up. There should be enough slots for every family to participate at mass once. **ACTION: follow up with Meghan to see that the families are assigned.**

Liturgical Music: Some concerns about the same mass setting not always being played at masses. Jason is hired to select the music. All musicians need to follow the music selections. We discussed the importance of the Liturgy and that all ministers come prepared to enhance the liturgy by being prepared and on time. If music selections cannot be followed, then we need to find out why and work to fix the problem. all musicians should be attending individual practices or group choir practices. **ACTION: Jason can follow up with groups to make sure everyone agrees to play the music as selected and that everyone is prepared.**

Anointing Mass: October 20. Both Fr. Ian and Fr. Cyril will anoint. Hospitality will be provided and served by the Parish Life Committee.

2018 Memorial Mass: Saturday, October 27th. All Souls' Day Memorial Mass will recognize the deceased of our parish. Families of the deceased will be invited to join us and carry a candle in during the calling of the names of the deceased. The candles will remain throughout the month of November. **ACTION: Scott will contact the families of the deceased. Julie will personalize the candle stands and have the candles prepared for mass. Sharon, Karen & Scott have agreed to serve the hospitality after mass.**

Wednesday October 31, Vigil of All Saints. Instead of having 8:00am Mass, we will have 7:00pm Vigil of All Saints. Fr. Cyril will preside. no music. **ACTION: Julie will announce in the bulletin. (change calendar).**

December 13th Reconciliation: Fr. Cyril and Fr. Ian will be present for our Advent Reconciliation Service. **ACTION: Julie will contact Fr. Brad/Prior to schedule one more confessor. Julie, Jason and Meghan will plan the service, and print worship aids.**

Christmas Schedule: The parish will have mass on Christmas Eve in the Abbey Church at 5:00pm, there will NOT be a mass at the Parish Center on Christmas Morning (due to poor attendance in 2017). **ACTION: Julie will post the Christmas Mass schedule in the bulletin.**

Mary the Mother of God: Vigil Mass on December 31st at 5:30pm here in the Parish Center. **ACTION: Julie will announce in the bulletin**

Meeting adjourned.

Next meeting date: Thursday, January 10, 2019