

Minutes of the Parish Council
Thursday, May 17, 2018

(Members who were present are underlined)

Pastor	<u>Fr. Greg Miller, OSB</u>	Elected Representatives:	
Trustees	<u>Dean Merdan</u>	8/15-8/18	<u>Dan Backes</u>
	<u>Lori Fuchs</u>	8/15-8/18	Elaine Omann
Chair	<u>Michaela Roske</u>	8/16-8/19	<u>Michaela Roske</u>
Vice Chair	<u>Jason Mohs</u>	8/16-8/19	Vacant
Past Chair	<u>Dan Backes</u>	8/17-8/20 II	<u>Jason Mohs</u>
Director, Faith Form.		8/17-8/20	<u>Joe Theisen</u>
Secretary	<u>Julie Ortloff</u>		
Finance Council: <u>Lori Fuchs</u>			
Parish Life Committee	Heidi Peternell	Liturgy Committee	Scott Wallner
Faith Formation Comm		Social Justice & Ministry C	<u>Michael Roske</u>

Guest(s):

Dan motioned to approve the April 19, 2018 Council Minutes, Michael seconded the motion and it was approved.

Unfinished Business & Committee Reports:

Finance Committee: The Finance Council met prior to the Parish Council. They approved the bathroom renovation funded by the Catholic United Investment fund as well as carpet for the main hallway and linoleum for the serving area inset. Discussion of asphaltting the driveway and parking lot (part of the building funds) is being researched and we are hopeful to have an estimate and scope of the project by mid-summer. Information will be forwarded to Finance members as received. The Finance Council will be soliciting new members, several individuals will be contacted as possible new members.

Faith Formation Committee: No committee report. 2018-19 Faith Formation Registration is open and the schedule is prepared. Father Greg announced that a candidate for the Faith Formation Coordination position will be interviewed next week.

Social Justice: Michael reported that they are looking to expand their membership by inviting Avon parish members to attend. A Micro Finance video is planned for Pentecost Saturday mass. They have spent the funds remaining in their 2017-18 fiscal year budget. Discussed Climate Change as a topic for the Lent Speaker series in 2019.

Parish Life: Heidi reported that along with Catholic United Financial they coordinated a very successful "Hope for those who Mourn" retreat in April, parish members from both parishes attended. A follow up meeting for "Hope for those who Mourn" has been scheduled for June 2. They are also planning to provide hospitality following the May 26th mass celebrating Fr. Greg's Ordination Anniversary. A poster board display of our graduates will be posted during June. June 23rd following Mass a pie and ice cream social will be held to commemorate the Nativity of St. John the Baptist. And save the date for the Parish Picnic on August 25.

Liturgy Committee: no new information. A date for the next meeting will be published soon.

Old Business:

Job description and Annual Evaluation of the Pastor: The council has been tasked with developing a process that evaluates the performance of the pastor and addresses the needs of the pastor.

Father Greg recommended that an evaluation before July would be valuable for him prior to his sabbatical. A 360-degree evaluation is a process through which feedback from co-workers, parish members, as well as a self-evaluation by the employee themselves is gathered. This process will allow feedback for developmental purposes, providing inspiration to assist in developing work skills and behaviors. **ACTION: Lori will create a brief evaluation process to implement before July. The Personnel committee is currently working on a detailed job description.**

Stewardship and Welcoming committees: August 22 there is a Diocesan Stewardship Day, Father Greg recommends that a couple of people from the parish attend. Stewardship is not a “Finance Council” issue, it is much greater than just financial in nature; it encompasses and collaborates time and talent as well.

To establish a welcoming committee is a way to be more intentional about how we welcome those who attend mass and parish events, but also how we minister to those who have newly joined our parish. It was recommended to work with the current Parish Life Committee to see if they would be willing and open to expanding their role to establish a process and procedures to welcome new parish members consistently. **ACTION: Lori will reach out to Heidi and see if she can discuss this with the Parish Life Committee members and possibly develop some ideas. Please pray for the development of both a Stewardship Committee and the possible expansion of the Parish Life Committee to address these needs.**

New Business:

Parish Council Selection Process: On May 9th Lori led our Discernment meeting as we discussed the role of the Parish council and were introduced to six possible nominees for the Parish Council. Following the Discernment meeting the Council members selected three new members to fill the vacancies. All members have been notified via letter of the meeting outcome. **ACTION: Fr. Greg will announce new members to the Parish at Pentecost mass on May 19th.**

Agendas and Minutes on Website: It was requested that agendas and minutes be posted on the parish website—It was explained that the parish council minutes (approved) and agendas are posted on the website already. Committees should be sending approved minutes to Julie to post on the website. Older minutes can be requested from Julie, but will not remain on the website, in an effort to keep the website information current and indicative of a vibrant parish. Several council members admitted that they do not view information on the website, but do follow the parish facebook page.

Implementing Barbara Sutton’s January Workshop ideas: The January workshop was well received, and promising ideas were discussed, now we will need to implement the ideas. Father Greg recommended that the Parish Council read and discuss one chapter of Joy of the Gospel by Bill Huebsch at each meeting beginning in September. A possible recommendation that the new Faith Formation coordinator could lead this discussion. **ACTION: Jason will address this process in August at the next meeting and make sure everyone has the necessary copies of the book.**

Adjournment: by Jason

Next meeting: August 16, 2018

Date Approved: 8/16/2018