

Meeting of the Finance Council
Thursday, March 15, 2018
Agenda

5:30PM Meeting with Jeff Voit to review Investment Policies

Prayer

Old Business:

Approval of minutes

Review of Financial Statement & Disbursement Reports

Budget Evaluation/Areas of Concern/Points of Interest

Reports:

- Personnel sub-committee written Report
 - Faith Formation Coordinator update
 - Annual Performance Reviews

- Building Report Project to be reviewed ANNUALLY in February.

- Fundraising sub-committee

- Maintenance Report
 - Current Project:** Fire Alarm Panel, leaking dishwasher
 - Recently Completed:** Washer and Dryer replaced by CUF (\$1,785.)
 - Future Project List:** Sign by driveway, Replace Blinds, paint the metal stair case, paint the trim around the windows, finish painting the kitchen.

New business:

- 2018-19 Budget schedule/process

- Review Financial Policies/Procedures:
 1. signatures required for check signing. Father or Julie AND one trustee. Right now there is no protection for Father, Julie or the parish against theft.
 2. Bank statements and credit card statements reviewed by the trustees at the time of signing checks.
 3. How the collection is handled at the end of each mass.

- Bankruptcy Information, update

- Staffing requests (Parish Life coordinator/Deacon planning): 2018-19 budget

Next Meeting: Thursday, April 19, 2018