

## **Faith Formation Coordinator at St. John the Baptist Parish**

14241 Fruit Farm Rd. | St. Joseph, MN 56374 | 320-363-2569 | stjohnthebaptistparish.org

*“We are a progressive Catholic Benedictine Community encountering Christ through Word, Sacrament, one another, nature and our thirst for a just world.”*

At this time, we are welcoming submissions for the position of Faith Formation Coordinator at our parish of 250 families, with a little over 50 children from Pre-K to 11<sup>th</sup> grade, enrolled in our Formation Program. St. John the Baptist parish is recently twinned with St. Benedict’s Church in Avon, MN which is four miles down the road from us. We do encourage our youth to attend many activities going on in Avon, however currently our Faith Formation programs are separate for us to truly minister to each of our individual parish families. Our program meets on Sundays from 9:30-10:45 AM with Faith Formation mass once a month at 8:30 AM prior to classes.

Many of our kids are active participants in mass ministries on these days.

This is a part-time position at about 10 – 12 hours a week which adds up to 40 – 45 hours a month beginning mid-August and ending in April. As part of our collaborative team as a staff and support for our vibrant Faith Formation committee, we are seeking a candidate who has a strong personal relationship with Jesus, is knowledgeable of the Catholic Faith, exuberantly joyful in working with children of all ages and can continue to lead our teachers as well as parents closer to Christ. Please prayerfully consider joining our team, for further information and consideration please contact: David Lyndgaard at 320.248.4216 dblyndgaard@gmail.com

### Responsibilities

1. Allows for our Faith Formation program to include a fun faith-filled environment for teachers and students to be able to openly learn from one another. This includes ongoing catechetical support for all those involved in the program including preparation for the sacraments of First Communion, Reconciliation and Confirmation.
2. In collaborative efforts, working with our Faith Formation Committee to choose a proper year-long curriculum, dream-up family activities, include catechetical craft projects, yearly recommendations, and prepares a budget.
3. Participates and upholds all diocesan policies including yearly Safe Environment training.
4. Receives as well as files all registrations, program evaluations, youth rally forms and retreats.
5. Maintains confidentiality of the matters occurring within our work-place.
6. Has a passion for evangelizing our parish family using our social media accounts on Facebook, Twitter, Instagram, church bulletin and our newly-updated parish website.
7. Attends various monthly parish council and staff meetings.
8. Leads adults by continuing their formation of the Catholic faith in an engaging way.

### Overall Requirements

We are looking for a strong candidate who has at least a bachelor's degree in theology or equivalent area and is a strong practicing Catholic. Even though, St. John the Baptist parish is a smaller parish family like many other churches surrounding us, there are many events going on within our church community and outside of it, therefore we are asking for an openness to flexibility in work hours. Finally, Microsoft Office and Google apps are used frequently for our parish organization, please come prepared with this technological knowledge.

\*If interested in applying for this position, please forward your resume to our pastor, Fr. Greg at [glmiller@csbsju.edu](mailto:glmiller@csbsju.edu)